

Yaba College of Technology

P.M.B. 2011, Yaba, Lagos

Invitation for Pre-Qualification to Tender for 2009/2010 Merged Education Trust Fund (ETF)

Intervention Project

Applications are hereby invited from reputable and interested Contractors/Suppliers with relevant experience and good track record for pre-qualification for tender for:

The Supply of Books of Various Titles and Authors to the Library

1.0 Pre-Qualification Criteria

- Only Contractors/suppliers that have proven capability, relevant experience and good track record will be considered for pre-qualification to tender,
- Company profile and organizational structure, including names, resumes, and telephone numbers of key personnel.
- Verifiable list of previous similar works successfully carried out within the last three years with names of clients, evidence of award and practical completion,
- Evidence of Incorporation of company by the Corporate Affairs Commission (CAC)
- Company Tax Clearance Certificates for the last three (3) years
- Equipment and Technology capacity or Evidence of contact with international publishers
- VAT Registration and evidence of past VAT remittances
- Experience/Technical qualification of key personnel with copies of certificates
- Audited Annual financial report of the company for the last three (3) years
- Evidence of financial strength, credit worthiness and readiness to instruct bankers to surely financial information on the company as may be required
- Evidence, of community and social responsibility (if any)
- A sworn affidavit indicating that all documents submitted are genuine and verifiable
- A sworn affidavit that none of the Directors has been convicted in any country for any criminal offence, including fraud or financial impropriety
- Bidders should accordingly include in their bid, a sworn affidavit indicating whether any officer of Yaba College of Technology is a former or present director, shareholder or has any pecuniary interest in the company

2.0 Submission of Pre-Qualification Documents

Bound pre-qualification documents in wax-sealed envelope with “Pre-qualification as Supplier for the supply of books of various titles and authors to the Library” written” at the top left hand corner should be hand-delivered **on or before 12:00noon, on Tuesday, 31st August 2010**

The Registrar

Yaba College of Technology

Yaba-Lagos

3.0 Opening of Pre-Qualification Documents

Pre-qualification envelopes will be opened at 12.30 p.m. on Tuesday August 31st 2010 and interested members of the public especially representatives of intending contractors/suppliers are hereby invited.

4.0 Notification of Pre-Qualified Bidders

Names of pre-qualified contractors/suppliers will be displayed on notice board by Tuesday, September 7, 2010 by 2:00p.m and they will be invited to tender accordingly.

5.0 Collection of Tender

Pre-qualified contractors/suppliers should note that they will be required to pay a non-refundable tender processing fee of twenty five thousand naira only (N25, 000).

Tender documents will be available for collection at the Physical Planning Unit, at the presentation of evidence of payment of the processing fee

Please Note

- That by the submission of pre-qualification documents, Yaba College of Technology is neither committed nor obliged to award any contract to any company or agent.
- That this advertisement for invitation to pre-qualification shall not be construed as a commitment on the part of College, nor shall entitle any contractor/ supplier to make any claims whatsoever and/or seek any indemnity from Yaba College of Technology
- That due diligence would be followed as all the documents submitted would be verified and the past executed works and contractor's offices shall be visited Any discrepancies found would disqualify the contractor

Signed:

Biekoroma C, Amapakabo

Registrar & Secretary to Council.

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